



## **Request for Proposals (RFP) Design Services for IL-92 & I-280 Gateway Improvements**

### **Introduction & Project Background**

The City of Rock Island is hereby requesting proposals from qualified consultants to provide professional services for coordination, feasibility analysis, design development, and permitting of gateway improvements within State right-of-way just southwest of the IL-92 & I-280 interchange (see attached map).

This area serves as a primary gateway into the southwest part of Rock Island including access to major economic drivers such as Bally's Casino and surrounding commercial development areas. The City desires to explore gateway improvements that include welcome signage, lighting, landscaping, and other aesthetic improvements consistent with Illinois Department of Transportation (IDOT) standards.

Since the project area lies within State right-of-way, improvements must comply with IDOT requirements and permitting procedures. The City is seeking a consultant to serve as its technical representative in working with IDOT to determine what improvements are feasible and capable of receiving IDOT approval before advancing to conceptual or detailed design. The City's intent is to prioritize early coordination with IDOT to avoid expending funds on concepts that are unlikely to receive State approval.

### **Scope of Services**

The City has identified several tasks that should be included in the scope of work to complete the gateway improvement project. These include, but are not limited to, the following:

#### **Task 1: Existing Conditions & Regulatory Review**

- a. The Consultant shall confirm all right-of-way boundaries and identify existing utilities and other infrastructure easements that may affect the project.
- b. The Consultant shall review all applicable IDOT standards and policies.
- c. The Consultant shall report to the City any known constraints that may limit improvements.

Deliverable: Report on existing Conditions & regulatory constraints.

#### **Task 2: IDOT Coordination & Feasibility Determination**

- a. The Consultant shall initiate coordination with IDOT and present potential improvements for discussion.

- b. The Consultant shall confirm IDOT's position regarding signage, lighting, landscaping, and other aesthetic improvements.
- c. The Consultant shall identify what improvements may be feasible along with the applicable permits needed and estimated review timelines.

Deliverable: Report on feasibility determination that summarizes IDOT coordination, acceptable improvements, applicable permits, and anticipated review timelines.

Task 3: Concept Development (if authorized by the City)

- a. The Consultant shall develop alternatives based on improvements deemed feasible by IDOT along with preliminary cost estimates.
- b. The consultant shall present concepts to the City for review and direction.

Deliverable: Concept plans and cost estimates.

Task 4: Permitting & IDOT Approval (if authorized by the City)

- a. Based on the selected design, the consultant shall prepare and submit required IDOT permit applications, including responding to review comments and revising plans as necessary.
- b. The consultant shall act as the City's technical representative throughout the permitting process.

Deliverable: Permit-ready submittal package and approval documentation.

Task 5: Final Design & Bid Documents (if authorized by the City)

- a. The consultant shall prepare construction drawings and technical specifications to be included in construction bid documents.

Deliverable: Bid-ready construction documents and technical specifications. Please note that these are the general services required. The consultant is given latitude toward its approach of the scope outlined above. The consultant may reorder tasks and/or suggest alternative approaches.

**Contents of Proposal**

- Proposed project budget (including line item costs). The budget may include different price alternatives. Fees shall be clearly itemized by Tasks.
- Proposed timeline
- Qualifications statement
- Experience of firm with similar project experience
- Bidders approach to addressing the Scope of Services
- Standard contract for services (not yet executed)

### **Consultant Qualifications**

Provide a biography describing the consultancy's members' individual qualifications and history, years in business, location(s), legal structure, ownership, organizational structure, and key staff that would be committed to this project.

### **Prior Experience**

Provide examples of the consultant's previous experience with comparable projects. Examples of projects should be from the last five (5) years and include descriptive information such as the character of these projects, the scope of the consultant's involvement, methodology, and locations of the projects.

### **References**

Provide a list of at least three (3) references who have worked with the consultant in the past five (5) years who have relevant knowledge concerning the consultant's ability to complete such a project. Names, affiliations, addresses, current telephone numbers, and email addresses of all references must be provided. References from municipalities are encouraged.

### **SUBMISSION OF PROPOSALS**

Submissions must be received no later than April 1, 2026 at 4:00 PM. Proposals may be delivered in person or sent via mail with a tracking service. All submissions must be in sealed envelopes that include the following information on the outside cover.

Community Development Department  
Attn: Eunice Amissah-Mensah  
1528 3<sup>rd</sup> Avenue  
Rock Island, IL 61201  
ENCLOSED: Response to RFP – IL-92 & I-280 Gateway Improvements

### **AWARDING CONTRACTS**

The City shall not accept any proposals after the submission deadline. Proposals shall be reviewed for pricing, experience, previous work history, references, approach to addressing the scope of services, State Licenses, State Registration, insurances, bonds, subcontractors, equipment owned, equipment rented, operator experience, and financial stability. The City at its sole discretion shall decide after a review which consultant, if any, is responsive to the RFP. All bidding and award procedures undertaken by the City regarding this project shall be consistent with the City's adopted procurement procedures. Incomplete proposals shall not be accepted. Consultants who do not meet the professional qualifications standards shall not be considered. The lowest bid shall not automatically guarantee that the consultant will be awarded the contract. A submitted price for services shall remain valid for 90 days after submission deadline.

### **BIDDER RESPONSIBILITY**

Bidders shall keep the bidding process confidential. Each bidder shall be fully acquainted with conditions relating to the scope of services, any current government

regulations pertaining to the work, and restrictions associated with acceptable execution of requested work. Failure or omission of the bidder to acquaint themselves with conditions shall in no way relieve them of any obligation with respect to their bid or subsequent contract.

### **FEDERAL, STATE, AND LOCAL REPORTING COMPLIANCE**

The bidder shall provide financial and programmatic information as required by the City of Rock Island to comply with all Federal, State, and local law reporting requirements. The bidder shall also adhere to all applicable Federal, State, and local regulations.

### **PROJECTED SELECTION PROCESS SCHEDULE**

After the deadline to receive bids has passed, City staff shall review qualifications and select a consultant to recommend to the City Council. Once the Council awards the bid, City staff shall contact said consultant with an executed contract.

April 1, 2026    Deadline to receive proposals.

April 13, 2026    City Council awards contract.

### **CONTACT INFORMATION**

The primary and secondary contact persons for this project are listed below.

Eunice Amissah-Mensah, Urban Planner  
amissah-mensah.eunice@rigov.org  
309-732-2902

Tanner Osing, Planning & Zoning Manager  
osing.tanner@rigov.org  
309-732-2901

