

VACANT/ABANDONED/FORECLOSED PROPERTY REGISTRATION FORM

Property Address

Property Description

Property is (see attached document for definitions):

Vacant	
Abandoned	
Foreclosed	

Are the utilities ON or OFF?

	ON	OFF
Gas		
Electric		
Water		

Check YES or NO for the following questions:

	YES	NO
Is the property secured from unauthorized entry?		
Is a sign affixed to the building with the Emergency Contact information?		
Does the owner intend to restore the property to productive use and occupancy within 12 months?		

If yes, a plan must be submitted.

If a plan is not submitted the Code Official may determine one.

Applicant Information

Applying as the

<input type="checkbox"/>	Property Owner
<input type="checkbox"/>	Property Management Company
<input type="checkbox"/>	Lender/Lien Holder/Mortgage Company/Trustee

Contact Information

All information is required for registration.

Name (Agent & Company)	
Mailing Address (NO PO BOXES)	
Email Address	
Phone Number	

Emergency Contact

Must be available on a 24 hour per day, 7 days a week basis.

Name	
Phone Number	

Authorization

I certify that the foregoing information is true. I am aware that if any of the information provided is willfully false, I am subject to punishment under the code of The City of Rock Island Code of Ordinances. (Sec. 4-177)

Applicant Printed Name

Applicant Signature

Date

City of Rock Island Vacant, Abandoned and Foreclosed Property Registration

REGISTRATION FEE MUST ACCOMPANY THE REGISTRATION FORM IF MAILED IN

Registration is semi-annual and will remain valid for 6 months from the date of initial registration. Properties shall be registered within 30 days of receiving a written notice. Semi-annual renewal of registration is required every 6 months following the date of the first registration. Each property has a registration fee of three hundred dollars (\$300)

Registration fees that are not paid within thirty (30) days of when the registration or renewal is required, a late fee equivalent to five percent (5%) of the Semi-Annual Registration fee shall be charged for every thirty-day period (30) the property is not registered and shall be due and payable with the registration.

Registration amendments must be filed within 30 days of any change in the information contained in the semi-annual registration. If there is a change in ownership, a new registration is required.

Registration does NOT exonerate the owner from compliance with all applicable codes and ordinances, and does not preclude any of the actions that the City is authorized to take pursuant to this or any other code or statute.

Failure to properly register or modify the registration to reflect a change of circumstances is a violation of the City Ordinance and is subject to enforcement by any of the enforcement means available to the City.

Be advised that in addition to other responsibilities, owners of vacant/abandoned properties are responsible for continuous property maintenance are well maintained and free from trash, debris, loose litter and grass and weed growth. This includes but is not limited to: ensuring that the exterior grounds of the structure, including yards, fences, sidewalks, walkways, right of ways, alleys, retaining walls and attached or unattached accessory structures and driveways. **The building must be secured from unauthorized entry and a sign identifying the responsible parties must be affixed.** Failure to comply with these standards will result in enforcement action against the owner.

Vacant: any building or structure, that is not lawfully occupied or inhabited.

Abandoned: any building or part of a building which has deteriorated to become a dangerous building, unsecured and open to trespass, has not been declared vacant

Foreclosed: Mortgagee/Lien Holder terminates or attempts to terminate property owners right to obtain property title due to a debt or lien

Please send your payment in to: City of Rock Island, Inspection Division, 1528 3rd Avenue Rock Island, IL 61201.

If you no longer have responsibility for the maintaining and securing the specific property you have previously maintained, please provide a written notice to the Inspection Division and if available, provide new owner information.