

Invitation to Bid-Posted Date
Electrical Service
1830 32nd Street



Introduction

The City of Rock Island is requesting bids from contractors for a rehabilitation project at a house located at 1830 32nd Street. This City of Rock Island property will be undergoing rehabilitation using Housing and Urban Development (HUD) funds to ameliorate deteriorating and deteriorated conditions. All work shall be subject to HUD 35.930 and Environmental Protection Agency (EPA) regulations. Contractors who are interested in this project will need to schedule a site visit with the Construction Officer, prior to submitting the bid. Sealed bids must be received on or before December 12, 2022 at 2 PM. They shall be addressed and marked as follows:

CED Department
Attn: Jeff Laxton
1528 3rd Avenue
Rock Island, IL 61201

ENCLOSED: 1830 32nd Street. Bid

Bids may be mailed or delivered in person. Late bids shall not be opened. All sealed bids shall be opened on December 12, 2022 at 2 PM at City Hall in the CED Department offices. Contractors who have submitted bids may attend but are not required to do so. A bid tabulation shall be posted online afterward. All questions shall be directed to the Construction Officer at 309-732-2906.



Scope of Work

The bidder shall submit a project plan using the design standards below that is in compliance with all applicable HUD, EPA, and State of Illinois regulations as well as all local building and zoning codes. The plan must include a clear project timeline and budget with line item costs. The contractor shall act as the general contractor for the project using subcontractors as required. Subcontractors that will be required should be clearly identified in the project plan.

Remove existing and install new circuit breaker distribution panel. New panel to have 20-circuit capacity. All circuits shall be clearly marked and identified. Installation shall comply with all city code specifications and requirements. Ground Rod shall be installed for electrical service. Installation shall include continuous ground from the panel to rods and or behind the water meter. The new system will need the meter base put on the exterior of the home. Install a quad GFCI receptacles at the panel for power. Electrical Permit required before work starts.

The bid opening will take place and the CED team will put together a bid tabulation recommendation to be sent to the City Manager for his approval. Contractors in attendance will be told what bid is going to be recommended to the City Manager for approval. A bid tabulation shall be posted online after the City Manager approves.

Alternative specifications shall be considered only if they are clearly justified, cost effective, and meet all project objectives. The contractor shall have 30 days to complete the work from the date of contract signing. Change work orders over the course of the project are strongly discouraged.

Bidder Qualifications & Requirements

1. Bidders must be currently licensed with the Illinois Secretary of State, bonded, and insured.
2. Bidders must have or be able to obtain all applicable licenses and permits in addition to meeting all local, state, and federal requirements to perform requested work.
3. Bidders must have and provide proof of General Liability, Vehicle, and Workers Compensation Insurances and name the City of Rock Island as a Certificate Holder.
4. Bidders must own or be able to rent sufficient equipment to complete the work.

Preparation of Bid

Each bid must be submitted on paper and delivered in a sealed envelope. Said envelope shall be clearly labeled with "ENCLOSED: 1830 32nd Street." The bid must clearly address all requirements as described above. The cost of the work must be separated into line items with individual costs in addition to providing a total project cost. Labor costs and material costs must be clearly delineated. The company name, federal tax ID number, Duns number, contact person, email, phone number, and a date with signature are all required as well.

Awarding Contracts

The lowest bid shall not automatically guarantee that a contractor will get the work they bid on. Bids shall be reviewed for pricing, experience, previous work history, references, State Licenses, State Registration, insurances, bonds, subcontractors, equipment owned, equipment rented, operator experience, and financial stability. The City at its sole discretion shall decide after a review which contractor, if any, is responsive to the invitation to bid. All bidding and award procedures undertaken by the City in regard to this project shall be consistent with the City's adopted procurement procedures. Submitted bid prices shall remain valid for 60 days after bid opening.

Bidder Responsibility

Bidders shall keep the bidding process confidential. Each bidder shall be fully acquainted with conditions relating to the site, the scope of work, any current EPA and HUD regulations pertaining to the work, and restrictions associated with acceptable execution of requested work. Failure or omission of the bidder to acquaint themselves with site conditions shall in no way relieve them of any obligation with respect to their bid or subsequent contract.

Federal, State, and Local Reporting Compliance

The contractor shall provide financial and programmatic information as required by the City of Rock Island to comply with all Federal, State, and local law reporting requirements. The contractor shall also adhere to all applicable Federal, State and local regulations including but not limited to the following.

- US Department of Housing and Urban Development (HUD): 24 CFR 35
- US Environmental Protection Agency (EPA): 40 CFR 745
- US Occupational Safety and Health Administration (OSHA): 29 CFR 1926

Contact Information

The primary contact person for this project is the City's Construction Officer.

Jeff Laxton
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Rock Island, IL 61201
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