

March 19<sup>th</sup>, 2019

Dear Contractor:

Your 2018-2019 contractor registration will expire on April 30, 2019. In order to obtain a permit after April 30<sup>th</sup>, your registration must be current. The form for renewal is enclosed. **Current Electrical Licenses must be submitted with registration form (if licensed outside of City of Rock Island) and a \$27.50 registration fee.**

**Please keep the following other Contractor Responsibilities in mind when performing work in Rock Island:**

- City code requires that permits must be pulled *before* work is performed and that permit must be retained on the job site. This office understands that emergency repairs/replacements do occur, and those permits must be submitted as soon as possible.
- City code requires that inspections are conducted during applicable stages in the build and that a final inspection or occupancy inspection is conducted in order to close the permit. **Every permit issued requires an inspection.** It is the responsibility of **the contractor** to call all inspection requests to the Inspection Division upon completion of work in a timely manner. **There is a mandatory 24 hour notice for all inspection requests.**
- If there is a change in the scope of work, the proposed change must be submitted to this office in writing and it must be approved by the Building Official before modifications are initiated.

### **LOW VOLTAGE WIRING**

#### **All low voltage wiring requires a permit and inspections are required.**

The City of Rock Island currently uses the 2015 International Codes (Building, Residential, Fire, Mechanical, Fuel Gas, and Existing), 2017 NEC, the 2004 Illinois Plumbing Code, and the IPC for matters not covered by the IL Plumbing Code. **The 2015 IECC is state mandated, and all construction must conform to the minimum requirements** You may request copies of local amendments by contacting us via email at [Inspection@rigov.org](mailto:Inspection@rigov.org) or calling us at 309.732.2910 during normal business hours.

On November 20<sup>th</sup>, 2017, City Council passed a recommended ordinance to implement the 2015 International Codes (IBC, IRC, IFC, IMC, IFGC, and IEBC), 2017 NEC, 2015 IECC, the 2014 Illinois Plumbing Code and the IPC for matters not covered by the IL Plumbing Code. **All construction after December 31<sup>st</sup>, 2017 must conform to the minimum requirements of the 2015 I-Codes.** You may request copies of local amendments by contacting the Inspection Division via email at [Inspection@rigov.org](mailto:Inspection@rigov.org) or calling us at 309.732.2910 during normal business hours.

There are copies of the local amendments as well as permit applications and fee schedules available on the city website: <http://www.rigov.org>.

I look forward to working with you throughout the year.

Sincerely,

*Christopher Young*

Christopher Young  
Chief Building Official

Inspection Division  
1528 Third Avenue / Rock Island, Illinois 61201-8678  
Phone (309) 732-2910 Fax (309) 732-2933





Office Use Only			
Fee:		Date:	
Approval:			
Reg #:			

# 2019-2020 Electrical Contractor Registration

APPLICATION IS HEREBY MADE FOR REGISTRATION AS AN ELECTRICAL CONTRACTOR AS SET FORTH IN STATE STATUTES, CITY ORDINANCES AND ALL SUBSEQUENT AMENDMENTS THERETO:

**ALL FIELDS MUST BE FILLED OUT TO COMPLETE REGISTRATION**

New Application  Renewal Application

## Section 1 (Required)

Company Name \_\_\_\_\_

Company Address \_\_\_\_\_

\_\_\_\_\_

Office Number \_\_\_\_\_ FAX Number \_\_\_\_\_

Email \_\_\_\_\_

## Section 2 (Required)

License Holder (Person) \_\_\_\_\_

Name of Jurisdiction Issuing Electrical License \_\_\_\_\_

Check here  if License Holder Address is same as Company Address

*If not give address below:*

Address \_\_\_\_\_

\_\_\_\_\_

Mobile Number \_\_\_\_\_ Other Number \_\_\_\_\_

If registration purpose is for low voltage wiring **only**, check here.

- The following must be included with this registration form:**
- ✓ A copy of current license from your jurisdiction
  - ✓ Current copy of Master's License
  - ✓ \$27.50 Annual License Fee

\_\_\_\_\_  
\* Signature of License Holder

\_\_\_\_\_  
\* Date of Application