

ROCK ISLAND
RECREATION- PARK BOARD
Regular Meeting – June 15, 2010

Executive Session – Director Review – 6:30 p.m.

Park and Recreation Board Meeting - 7:00 p.m.

AGENDA NOTES

Item #4 – a – Letter of Request by Community Caring Conference for National Night Out

Included in your packet is a request to be a sponsor for National Night Out, and to grant the use of the shelter without a fee. Rock Island Park and Recreation has been a sponsor for this event for several years, and staff would recommend that we waive the fee and be a co-sponsor of the event.

Item #4 – b – Thank you from Moline High School for the donation of passes

Included is a letter of thanks for supporting Moline High School and their events.

Item #5 –a –Monthly Report for May

Included in your packet is a report for the month of May. I am still working on a final expense for last year, and will work toward an updated version at the meeting. The reporting of our revenues continues to lag behind. We know from Class records that we are ahead in revenues for almost every area this year. The Financial Reports do not reflect that information.

*Item #5 – b – Approval of the bills for the month of May for \$590,486.46

Included in your packet are the bills for the month of May for a total of \$590,486.49 Staff would recommend approval.

*Item #5 – c - Approval of payment to Estes Construction for Certificate #11 for a total of \$242,749.70

Included in your packet is a payment request for Certificate #11 for a total of \$242,749.70. This is work completed at the Park and Recreation Department site at RIFAC. Staff would recommend payment for work completed to this point.

*Item #5 –d - Approval of payment to BLDD for a total of \$2,834.70

Included in your packet is a request for payment for expenses related to the implantation of design and construction at RIFAC for the months of May. Staff would recommend payment.

*Item #5 –e – Approval of 1% General Wage Increase to take place in October of 2010

As was discussed in executive session last month, the General Wage Increase of 1% would be initiated in October of this year. The Board may wish to take formal action at this meeting.

Item #10 – a – Special Event Application by the Society for Creative Anachronism in Lincoln Park on July

Included in your packet is a separate letter requesting use of a portion of the lawn at Lincoln Park so that they may add to the play, and display the activities of the Society. The Society also “performed” last year, and they do hold insurance for their activities. We have asked that they not include outside members into their event, other than spectators, or they would need to increase their insurance coverage to include us.

*Item #10 – b – Recommendation to set a fee for the sale of concession s in the parks by transient vendors.

We have had one of the local “traveling vendors” contact us about the permit fee and permission to sell in the parks. In the past, this was done on a case by case basis, but most don’t ask, or feel that the fee they pay to the city enables them to sell in the parks.

We now have a policy for selling at Schwiebert Park, and feel that it would be easier to control these activities if we set a traveling vendor fee. Staff would recommend a fee of \$50.00 for a single vendor or vehicle, and \$100.00 if there is more than one vehicle. Vendors would be required to show proof of a current city license, and vendors would not be permitted to sell within 500 yards of a park and recreation concession stand that is operating. In addition, this does not include participation in any special event operated by Park and Recreation or any rental of the parks by a separate party. Vendors could participate in those, but only at the rated stipulated as a part of that event.

*Item #10 – c – Recommendation to set a fees for special events in other park locations other than Schwiebert Riverfront Park.

Included is a separate report on fees for special events at general park locations.

*Item #10 – d – Recommendation on Special Events requested at Schwiebert Riverfront Park.

Included in your packet are requests for special events at SRP. Staff recommends the approval of the park events upon payment of the rental fee.

*Item #11 – a – Update on Opening Activities for Schwiebert Riverfront Park

Staff continues to work on the Grand Opening activities.

We have had a meeting with the leadership on Arsenal Island, and will invite the Arsenal Family to the event.

We also continue to work on the event to make it a little more exciting. We will have a small fireworks display as a part of the Ribbon Cutting, along with a cannon shot by the National Guard.

We also have several businesses stepping up to offset some of our expenses. Zimmerman Honda, Modern Woodmen, and Williams/Valley Construction have stepped up as financial sponsors. This adds to the support of Mediacom, Channel 4, the Argus and Start 93 Radio.

Jennifer Fowler and Mike Thoms have been a great help in securing these sponsorships.

Item #12 – a – Ad in Park and Recreation Magazine with Bill Fetty and Sticks for Kids

Included is a copy of an ad that was in the Park and Recreation Magazine for the Golf Course Builders Association and the Sticks for Kids Program.