

Rock Island Public Library Board Meeting Minutes
June 15, 2021 at 5pm
Downtown Library & Via Teleconference

Call to Order: President Eudell Watts III called the meeting to order at 5:01pm

Attendance: Elizabeth Russell (teleconference), Pat Mahar, Jo Noon, Deborah Freiburg, Dr. Yolanda Grandberry Pugh (arrived at 5:05), Karen Phillips, Jacki Nelson, Jenni Swanson; Angela Campbell, Library Director; Lisa Lockheart, Publicity/Outreach Liaison; Kathy Lelonek, Foundation Director; Malachi Kohlwey, Director of Business Office & Facilities

Absent: Jenni Swanson

Public Comment: The public had the opportunity to comment in-person, via teleconference or phone, or via email. No public comment was received.

Approval of Minutes: The Board reviewed the minutes of the May 18, 2021, meeting. With minor modifications, President Watts III advised the minutes be approved as written. The edited minutes will be published.

Board Education: None

Correspondence: Correspondence was included in the board packet.

Committee Reports:

Finance –

- Director Campbell presented the bills. Karen Phillips made a motion to approve the May bills in the amount of \$118,367.00. Elizabeth Russell seconded. Discussion was had to clarify the total bills, an explanation detailing the purchase of Office Furniture and the JCI project justified the overall cost. President Watts took a recorded vote. 6 Ayes – Phillips, Nelson, Noon, Russell, Mahar, and Freiburg; no nays. Motion carries on a recorded vote.
- The Finance Committee agreed to meet on Tuesday, July 13, at 3:00pm, to discuss the CY 2022 Budget, and the YMCA/Library Occupancy Agreement.
- Director Campbell explained that the City's Budget Team, consisting of the City Manager and Finance Director, will meet on August 26th. She is trying to get the time changed to 10:45am instead of 9am, and will let the Board know of the exact meeting time when it becomes available.
- Director Campbell presented the collection agency reports from Unique Management. Both reports show a solid return on investment, so the library will continue using their services.

Buildings and Grounds – Pat Mahar/Karen Phillips

- No report from this Committee.
- Director Campbell advised that the Buildings and Grounds Committee will need to set a Fall meeting.

Personnel & Policy – Debbie Freiburg

- No report from this Committee.
- Director Campbell advised that the quarterly meeting will be delayed a month, due to the revisions of the Disaster and Recovery Plan. Both the Plan and expired policies will be reviewed in August, date TBD.
- Debbie Freiburg asked if the online version of the Director’s Performance Review will be available in December. Director Campbell is still working on it, and will get back to the Board in a few months.

Planning & Community Relations – VACANT

- No report from this Committee.

Art Committee - Pat Mahar/Jo Noon

- No report from this Committee.

Foundation:

Kathy Lelonek reported:

- The capital campaign is at 90% of funding, nearing the \$7M mark.
- There will be a Community Campaign kickoff event on Tuesday, June 29 at 6:00 PM, at Schwiebert Riverfront Park. All Board members are invited.
- The next quarterly Foundation meeting is August 12, 2021 at 4pm.

Administrator Reports:

- Director’s Reports & Statistics – Director Campbell provided a detailed report and statistics in the Board packet.
- Milan Blackhawk Area Public Library District – Director Campbell reported that the next meeting will be held June 24, 2021, 4pm, at the Southwest Branch Library. The Milan Board will be discussing their tentative budget.

Unfinished Business:

- Long Range Plan Updates – The Capital Campaign Project tentatively scheduled to break ground in the Fall. There are currently many meetings to discuss the Occupancy Agreement and budget.

New Business:

- Karen Phillips motioned to revise the COVID mitigation efforts to remove restrictions on seating and computer usage inside the Library. Jo Noon seconded the motion. The Board

engaged in discussion about seating, computer use, in-house programs, public use of community rooms, and 2nd floor access at the Downtown Library, but the only restrictions chosen to be removed at this time were the seating and computer usage. The rest will be re-evaluated at a future meeting. President Watts took a recorded vote. 7 Ayes – Phillips, Nelson, Noon, Russell, Mahar, Freiburg, and Grandberry Pugh; no nays. Motion carries on a recorded vote.

- Karen Phillips motioned to approve the submittal of the CY 2022 CIP requests; including the Midtown Library Branch and Downtown Library Window Replacement. Debbie Freiberg seconded the motion. Director Campbell explained that these items had been submitted in the past, but never funded. Other potential items to include in the future are the wiring and the interior of the Downtown Library. President Watts took a recorded vote. 7 Ayes – Phillips, Nelson, Noon, Russell, Mahar, Freiburg, and Grandberry Pugh; no nays. Motion carries on a recorded vote.
- Discussion on Committee assignments and filling the open chair position for the Planning & Community Relations Committee.
 - Karen Phillips volunteered to be the new chair of the Planning & Community Relations Committee.
 - Dr. Yolanda Grandberry Pugh volunteered to be on the Planning & Community Relations Committee and the Buildings and Grounds Committee.
 - Jo Noon volunteered to be on the Personnel & Policy Committee and Planning & Community Relations Committee.
 - Jackie Nelson volunteered to be on the Building and Grounds Committee., remain on Finance and Personnel & Policy Committees, and be removed from the Planning & Community Relations Committee.

Information Sharing:

- JCI Meeting Minutes
- Board Contact Info
- Summer Reading Challenge Kickoff Picture

***Closed Session – Not Necessary**

Announcements:

Adjournment – Without any further business, President Watts adjourned the meeting at 5:45pm