

Rock Island Public Library  
Board of Trustees Meeting  
May 21 2019

The Board of Trustees of the Rock Island Public Library met at 5:06 p.m. at the Rock Island Public Library, 2<sup>nd</sup> Floor, Director's Office, with Eudell Watts III, President, presiding.

Present: Pat Mahar, Elizabeth Russell, Jenni Swanson, Holly Sparkman, Kevin Koski, Deborah Freiburg, and Jacki Nelson

Also present were: Angela Campbell, Director; Kellie Kerns, Director Business Office & Facilities; Lisa Lockheart, PR/Outreach Liaison; Kathy Lelonek, RIPL Foundation Director; Larissa Pothoven, RIHS Student Board Member

Absent: Karen Phillips

Call to Order: Eudell Watts III called the meeting to order.

Public Comment: None

The Board reviewed the March 19, 2019 minutes. There were no corrections. Eudell Watts III advised the minutes stand approved as written.

Board Education - The following was shared with the Board:  
WebJunction webinar Getting Unstuck – Library Funding

Correspondence: Was shared with the Board.

Oath of Office for Newly/Reappointed Board Members – Eudell Watts III, Jenni Swanson, and Deborah Freiburg - term through 4/30/22:

*I do solemnly swear that I will support the constitution of the United States and the constitution of the State of Illinois, and that I will faithfully discharge the duties of the office of Trustee according to the best of my ability.*

Finance:

The Board reviewed and discussed bills from March in the amount of \$49,335.54.

Kevin Koski made the motion to approve March bills as presented. Jacki Nelson seconded. Motion carried on a recorded vote with 7 YAYs, 0 NAY, and 1 ABSENT: Mahar, Russell, Swanson, Sparkman, Koski, Freiburg, Nelson

The Board reviewed and discussed bills from April in the amount of \$53,607.72.

Kevin Koski made the motion to approve April bills as presented. Holly Sparkman seconded. Motion carried on a recorded vote with 7 YAYs, 0 NAY, and 1 ABSENT: Mahar, Russell, Swanson, Sparkman, Koski, Freiburg, Nelson

CY19 1st Quarterly Financial Reports – Were presented to the Board for review and discussion.

Unique Recovery Report – Was presented to the Board for review and discussion.

Buildings and Grounds:

Downtown Library Projects:

Community Room and/or Collaboration Space Painting Bid Discussion – whether or not to move forward with processing a bid for these areas were discussed; the Board chose to move ahead with the process.

Community Room Audio Visual Upgrades Bid Discussion - whether or not to move forward with processing a bid for these areas were discussed; the Board chose to move ahead with the process.

Jacki Nelson made the motion to approve award of Professional Snow Removal Services bid to Kymbyl Komplete Kare as presented. Elizabeth Russell seconded. Motion carried on a recorded vote with 7 YAYS, 0 NAY, and 1 ABSENT: Mahar, Russell, Swanson, Sparkman, Koski, Freiburg, Nelson

30/31 Library HVAC Work:

Kevin Koski made the motion to approve replacement and repairs not to exceed \$2200.00 for the south air conditioning unit at 30/31. Elizabeth Russell seconded. Motion carried on a recorded vote with 7 YAYS, 0 NAY, and 1 ABSENT: Mahar, Russell, Swanson, Sparkman, Koski, Freiburg, Nelson

Personnel and Policy:

Director's Evaluation – Kevin Koski passed out remaining updated goals to Board members.

Planning and Community Relations:

Collaboration Agreement for Potential Building Partnership updates were presented to the Board.

Mobile Library Discussions with the RIPL Foundation were presented to the Board.

Meetings may be scheduled in June or July to discuss each item and work on community communications and messaging.

Art Committee:

Kathy Lelonek, Foundation Director, is continuing to work to inventory art pieces with the assistance of, and grant received by the Art Guild.

Foundation:

Food for Thought Fundraiser net balance was presented to the Board.

Administrator's Report:

Department Updates – Angela Campbell provided the Board with the latest department updates and statistics.

Milan Blackhawk – Next meeting is scheduled for April 25, 2019; Board has vacancies for Secretary and Trustee positions.

Unfinished Business:

Long Range Buildings Study & Planning - updates: Angela Campbell provided the Board with the timeline for closing 30/31 Library. Administration will continue to gather information and report at the June meeting.

Contracting with and cost of legal (if needed) firms for the sale of 30/31 – updates:

Dave Morrison, City Attorney, has offered to assist. The Board agreed the process should begin mid-June. Administration is continuing to gather information and will report at the June meeting.

Board Member Terms – Document was presented to the Board.

New Business:

Elizabeth Russell made the motion to approve renewal of Milan Blackhawk Area Public Library District Service Contract FY20-23. Holly Sparkman seconded. Motion carried on a recorded vote with 7 YAYs, 0 NAY, and 1 ABSENT: Mahar, Russell, Swanson, Sparkman, Koski, Freiburg, Nelson

Action Item: Angela Campbell will revise dates and file updated copies with each Board.

Review Standing Committee Assignments – Assignments were confirmed with members.

Motion whether or not to approve acquisition of price to store surplus library materials. Kellie Kerns provided the Board with initial data to store surplus. Administration is continuing to gather information and will report at the June meeting as unfinished business, for approval.

Holly Sparkman made the motion to approve Library surplus process as presented. Jacki Nelson seconded. Motion carried on a recorded vote with 7 YAYs, 0 NAY, and 1 ABSENT: Mahar, Russell, Swanson, Sparkman, Koski, Freiburg, Nelson

Jenni Swanson made the motion to approve using assigned funds, amount to be determined through bid processing, to purchase a Mobile Library. Holly Sparkman seconded. Motion carried on a recorded vote with 7 YAYs, 0 NAY, and 1 ABSENT: Mahar, Russell, Swanson, Sparkman, Koski, Freiburg, Nelson

Photography and Video Policy Discussion – Discussion of adopting a policy for this topic took place. A committee meeting may need to be set of for a future date to review such policy.

Library Locations' Hours (discussion and compiled door count) – updates were provided to the Board for review. Administration is continuing to gather information and will report at the June meeting.

Information Sharing - The following was presented to the Board:

Policy Checklist – updates

Student Board Member Bio

Levy Confirmation

Virgil Mayberry Resignation

Per Capita Aid Award Letter

Board of Trustees Contact Information – updates

RIPL Assessed Value Statement

Lil' Free Libraries Quarterly Report

Closed Session – Matters of the buying or selling of public land – 5 ILCS 120/2c Exception 6,  
“To consider the purchase or lease of real property or selling price or real estate of the public body.”

The Board came out of regular session at 6:38 p.m. Elizabeth Russell made the motion. Jacki Nelson seconded. Motion carried on a recorded vote with 6 YAYs, 0 NAY, and 2 ABSENT: Mahar, Russell, Swanson, Sparkman, Freiburg, Nelson

The Board went into closed session at 6:39 p.m. Elizabeth Russell made the motion. Jacki Nelson seconded. Motion carried on a recorded vote with 6 YAYs, 0 NAY, and 2 ABSENT: Mahar, Russell, Swanson, Sparkman, Freiburg, Nelson

The Board came out of closed session at 6:43 p.m. Jacki Nelson made the motion. Holly Sparkman seconded. Motion carried on a recorded vote with 6 YAYs, 0 NAY, and 2 ABSENT: Mahar, Russell, Swanson, Sparkman, Freiburg, Nelson

The Board went into regular session at 6:44 p.m. Jacki Nelson made the motion. Holly Sparkman seconded. Motion carried on a recorded vote with 6 YAYs, 0 NAY, and 2 ABSENT: Mahar, Russell, Swanson, Sparkman, Freiburg, Nelson

A motion for approval was not presented, nor a vote taken in response to the closed session.

Announcements – The following was presented to the Board:

The Water Tower Project at Southwest Library/Station #2 is coming along and will have a logo.

The Heather Ridge Community Room TIF and Jumer’s Restaurant Projects are in progress.

A new bus stop has been secured at crossroads of 9<sup>th</sup> Street and 37<sup>th</sup> Avenue.

Board adjourned at 6:46 p.m.

The next regular meeting of the Rock Island Library Board of Trustees will be June 18, 2019, at 5:00 p.m.

Respectfully Submitted,

Kellie Kerns

Director - Business Office & Facilities