

**MINUTES OF A REGULAR MEETING OF
THE ROCK ISLAND POLICE PENSION FUND
BOARD OF TRUSTEES
JANUARY 26, 2022**

A regular meeting of the Rock Island Police Pension Fund Board of Trustees was held on Wednesday, January 26, 2021 at 4:30 p.m. in the Police Station Roll Call Room located at 1212 5th Avenue, Rock Island, Illinois 61201, pursuant to notice.

CALL TO ORDER: Trustee Muehler called the meeting to order at 4:32 p.m.

ROLL CALL:

PRESENT: Trustee Aaron Curry (June 2023) (*arrived at 4:36 p.m.*), Trustee Linda Barnes (April 2022), Trustee Kondon Karzin (May 2023) and Trustee Tim Muehler (May 2023)

ABSENT: Trustee James Morris (May 2022)

ALSO PRESENT: Keri O'Brien and Sara Gutierrez, Lauterbach & Amen, LLP (L&A); Ross Stanforth, Investment Consulting Group (ICG); Attorney Bryan Strand, Reimer Dobrovlny & LaBardi PC (*via teleconference*)

PUBLIC COMMENT: There was no public comment.

Trustee Karzin arrived at 4:36 p.m.

APPROVAL OF MEETING MINUTES: *October 27, 2021 Regular Meeting:* The Board reviewed the October 27, 2021 regular meeting minutes. A motion was made by Trustee Karzin and seconded by Trustee Barnes to approve the October 27, 2021 regular minutes as written. Motion carried unanimously by voice vote.

Semi-Annual Review of Closed Session Meeting Minutes: There were no closed session meeting minutes for review.

ACCOUNTANT'S REPORT – LAUTERBACH & AMEN, LLP: *Monthly Financial Report and Presentation and Approval of Bills:* The Board reviewed the Monthly Financial Report for the twelve-month period ending December 31, 2021 prepared by L&A. As of December 31, 2021, the net position held in trust for pension benefits is \$45,699,394.76 for a change in position of \$3,642,652.83. The Board also reviewed the Cash Analysis Report, Revenue Report, Expense Report, Member Contribution Report, Payroll Journal and the Vendor Check Report for the period October 1, 2021 through December 31, 2021 for total disbursements of \$224,594.11. A motion was made by Trustee Muehler and seconded by Trustee Karzin to accept the Monthly Financial Report as presented and to approve the disbursements shown on the Vendor Check Report in the amount of \$224,594.11. Motion carried by roll call vote.

AYES: Trustees Curry, Barnes, Karzin and Muehler

NAYS: None

ABSENT: Trustee Morris

Additional Bills, if any: There were no additional bills presented for approval.

INVESTMENT REPORT – INVESTMENT CONSULTING GROUP: *Portfolio Review:* Mr. Stanforth presented the Quarterly Portfolio Review for the period ending December 31, 2021. As of December 31, 2021, the quarter-to-date net return is 3.82% for a total fund balance of \$45,609,838. The current asset allocation is as follows: 2.1% Real Estate, 2.9% Emerging Markets, 6.5% International, 16.1% Small Mid Value, 6.3% Blend, 23.1% Large Value, 40.7% Fixed Income and 2.3% Money Market. A motion was made by Trustee Muehler and seconded by Trustee Barnes to accept the Quarterly Portfolio Review as presented. Motion carried by roll call vote.

AYES: Trustees Curry, Barnes, Karzin and Muehler

NAYS: None

ABSENT: Trustee Morris

Review/Update Investment Policy: The Board discussed the Investment Policy and determined that no changes are required at this time.

COMMUNICATIONS AND REPORTS: *Statements of Economic Interest:* The Board noted that the List of Filers must be submitted to the County by the City of Rock Island by February 1, 2022. Statements of Economic Interest will be sent to all registered filers who will need to respond by the deadline of May 1, 2022.

Affidavits of Continued Eligibility: The Board noted that L&A mailed Affidavits of Continued Eligibility to all pensioners with the December payroll cycle and a due date of January 31, 2022. A status update will be provided at the next regular meeting.

TRUSTEE TRAINING UPDATES: The Board discussed upcoming training opportunities. Trustees were reminded to submit all training certificates to L&A for recordkeeping.

Approval of Trustee Training Registration and Reimbursable Expenses: There were no trustee training registration fees or reimbursable expenses presented for approval.

APPLICATIONS FOR MEMBERSHIP/WITHDRAWALS FROM FUND: *Applications for Membership – Brett Taylor, Brandt Samuelson & Brandon Holmes:* The Board reviewed the Applications for Membership submitted by Brett Taylor, Brandt Samuelson and Brandon Holmes. A motion was made by Trustee Karzin and seconded by Trustee Muehler to accept Brett Taylor, Brandt Samuelson and Brandon Holmes into the Rock Island Police Pension Fund effective November 29, 2021, as Tier II participants. Motion carried unanimously by voice vote.

APPLICATIONS FOR RETIREMENT/DISABILITY BENEFITS: *Approve Regular Retirement Benefits – Jeffrey VenHuizen, Timothy Metzger and Jeffrey Key:* The Board reviewed the regular retirement benefit calculation for Jeffrey VenHuizen prepared by L&A. Chief VenHuizen had an entry date of February 1, 1993, retirement date of October 31, 2021, effective date of pension of November 1, 2021, 50 years of age at date of retirement, 28 years of creditable service, applicable salary of \$131,832.95, applicable pension percentage of 70%, amount of originally granted monthly pension of \$7,690.26 and amount of originally granted annual pension of \$92,283.12.

The Board reviewed the regular retirement benefit calculation for Timothy Metzger prepared by L&A. Detective Metzger had an entry date of September 7, 1993, retirement date of November 14, 2021, effective date of pension of November 15, 2021, 54 years of age at date of retirement, 28 years of creditable service, applicable salary of \$89,317.77, applicable pension percentage of 70%, amount of originally granted monthly pension of \$5,210.20 and amount of originally granted annual pension of \$62,522.40.

The Board reviewed the regular retirement benefit calculation for Jeffrey Key prepared by L&A. Patrol Officer Key had an entry date of January 4, 1999, retirement date of October 31, 2021, effective date of pension of November 1, 2021, 55 years of age at date of retirement, 22 years of creditable service, applicable salary of \$77,476.96, applicable pension percentage of 55%, amount of originally granted monthly pension of \$3,551.03 and amount of originally granted annual pension of \$42,612.36.

A motion was made by Trustee Karzin and seconded by Trustee Muehler to approve Jeffrey VenHuizen, Timothy Metzger and Jeffrey Key's regular retirement benefits calculated by L&A. Motion carried by roll call vote.

AYES: Trustees Curry, Barnes, Karzin and Muehler

NAYS: None

ABSENT: Trustee Morris

Deceased Pensioner – George Atkinson/Approval of Surviving Spouse Benefits – Sandra Atkinson: The Board noted that George Atkinson passed away on November 28, 2021. The Board reviewed the surviving spouse benefit calculation for Sandra Atkinson with an effective date of November 29, 2021 for a monthly benefit of \$3,633.39 with no additional increases. A motion was made by Trustee Muehler and seconded by Trustee Karzin to approve the surviving spouse benefit of Sandra Atkinson calculated by L&A. Motion carried by roll call vote.

AYES: Trustees Curry, Barnes, Karzin and Muehler

NAYS: None

ABSENT: Trustee Morris

OLD BUSINESS: There was no old business to discuss.

NEW BUSINESS: *Acknowledge IPOPIF Notice of Transfer, Adopt Resolution and Execute Exhibits & Discussion/Possible Action – IPOPIF Status Update and IPOPIF Requests Pertaining to Consolidation:* The Board acknowledged the IPOPIF Notice of Transfer Date as April 1, 2022. A motion was made by Trustee Karzin and seconded by Trustee Curry to acknowledge the transfer date, adopt the resolution of notice and authorize Trustees Barnes and Muehler to execute exhibit A on behalf of the Fund and to table exhibit B until a special meeting on a date yet to be determined. Motion carried unanimously by voice vote.

Discussion/Possible Action – Local Account Collateralization: The Board will discuss this item at a special meeting on a date yet to be determined.

Discussion/Adoption – Cash Management Policy: The Board discussed the interim cash requisite for the purpose of remitting pension benefits and expenses during the transition period. A motion was made by Trustee Barnes and seconded by Trustee Muehler to discuss this item at a special meeting on a date yet to be determined. Motion carried unanimously by voice vote.

Approve Annual Cost of Living Adjustments for Pensioners: The Board reviewed the 2022 Cost of Living Adjustments (see attached) calculated by L&A. A motion was made by Trustee Muehler and seconded by Trustee Curry to approve the 2022 Cost of Living Adjustments as required by statute and calculated by L&A. Motion carried by roll call vote.

AYES: Trustees Curry, Barnes and Muehler

NAYS: None

ABSENT: Trustee Morris

ABSTAIN: Trustee Karzin

Review Trustee Term Expirations and Election Procedures: The Board noted that the active member term currently held by Trustee Morris is expiring in May 2022. L&A will conduct an election on behalf of the Pension Fund for one of the two active member Trustee positions.

The Board noted that the appointed Trustee position held by Trustee Barnes is expiring in April 2022 and she wishes to remain on the Board. The Board will contact the City of Rock Island and seek reappointment of Trustee Barnes to the Board.

Review/Approve – Fiduciary Liability Insurance Renewal: The Board reviewed the fiduciary liability insurance renewal provided by Hudson Insurance Company through Alliant Insurance Services, Inc. A motion was made by Trustee Karzin and seconded by Trustee Muehler to approve payment of the fiduciary liability insurance renewal effective January 31, 2022 through January 31, 2023 in the amount of \$7,193. Motion carried by roll call vote.

AYES: Trustees Curry, Barnes, Karzin and Muehler

NAYS: None

ABSENT: Trustee Morris

ATTORNEY’S REPORT – REIMER DOBROVOLNY & LABARDI PC: *Legal Updates:* The Board reviewed the *Legal and Legislative Update* quarterly newsletter. Attorney Strand discussed recent court cases and decisions, as well as general pension matters with the Board.

Review, Adopt and Publish Decision and Order – Steven Marty: The Board discussed the Decision and Order prepared by Reimber Dobrovolny & LaBardi PC and noted that the Decision and Order has been approved, adopted and published. No further action is required.

Disability Application – Steven Marty: Attorney Strand informed the Board that Steven Marty’s disability application is currently in process. Further discussion will be held at the next regular meeting.

Attorney Strand informed the Board that Jacob Waddle’s disability hearing will be held on February 17, 2022 at 9:00 a.m. Further discussion will be held at the next regular meeting.

QILDRO – Timothy Metzger: The Board noted that Timothy Metzger’s QILDRO Calculation Order has not yet been received. Further discussion will be held at the next regular meeting.

Annual Independent Medical Examination – Jonathan Cary: The Board will discuss this item at the next regular meeting.

CLOSED SESSION, IF NEEDED: There was no need for closed session.

ADJOURNMENT: A motion was made by Trustee Karzin and seconded by Trustee Muehler to adjourn the meeting at 5:46 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for April 27, 2022 at 4:30 p.m.

Board President or Secretary

Minutes approved by the Board of Trustees on _____.

Minutes prepared by Keri O’Brien, Pension Services Administrator, Lauterbach & Amen, LLP