

Martin Luther King Jr. Community Center
Board of Directors Meeting
Wednesday, January 16, 2019
Conference Room – 5 p.m.

Board Minutes prepared by CHJ

Members Present: David Levin, Stephanie Masson, James Kerr, John Thorson, Justin Johnson, Dennis Pauley, Ted Pappas, Don Payton.

Members Absent: Terry Brooks, Ald. Ivory Clark and Tia Edwards.

Staff Present: Gerald Jones, Rebecca Arnold and Carlos H. Jiménez

*Requires Board Approval
Agenda Items

- I. Call to Order by David Levin at 5:00 p.m.
- II. Public Comment
 - a. No public comment
- III. *Meeting Minutes by Mr. Levin
 - a. Motion by Mr. Payton to approve meeting minutes from December 12, 2018, second by Mr. Kerr, all approved, motion carried.
- IV. Resource Development Committee Report by Mr. Pappas
 - a. Jerry and Rebecca have been focusing on the meeting with John Deere that will be held on January 21, 2019. Afterwards, Rebecca will focus on direct work on MLK fundraising.
 - b. Rebecca is looking for software (database) for constituent record management to keep track of donors, volunteers, supporters, stakeholders, and individuals who we want to keep a relationship with, or individuals who want to keep a closer relationship with the MLK Center. Within the next few weeks, Rebecca will write a small grant for the software, and will develop a website for modes of communication.
 - c. Resource Development Committee will ask the Board to connect the MLK Center with other individuals and identifying prospects that really find passion for the MLK mission.
 - d. The MLK Center staff will meet to identify and define particular volunteer opportunities throughout the calendar year, different events that can benefit from a sponsorship.
- V. Finance Committee by Ms. Masson
 - a. No financial report, but the Finance Committee met on Thursday, January 10, 2019, to review preliminary numbers for December 31, 2018.
 - b. Spent time speaking about a new idea for a different board format for financial statements. Ms. Masson is currently working on it, but time consuming.
- VI. Governance Committee Report by David Levin
 - a. Ms. Edwards and Ald. Clark were absent, due to prior school district meeting. Mr. Levin reported on their behalf.

- b. Committee worked very hard in reviewing information and looking for four (4) new board members. This is the last board meeting for Mr. Payton, Mr. Thorson, Mr. Johnson and Mr. Brooks.
 - c. Mr. Levin distributed a list of new and upcoming MLK board member, which include Ms. Heidi Huiskamp-Collins, Ms. Zenaida Landeros, Mr. Michael Glanz and Ms. Kayla Babers. This information will be heading to City Council for approval on January 28, 2019.
 - d. Motion by Mr. Levin to approve the names of new MLK Board Members, second by Mr. Payton, all approved, motion carried.
 - e. Executive Director (Gerald Jones) evaluation review will be conducted by MLK board members and Mr. Randy Tweet, City Manager.
- VII. Strategic Plan by David Levin
- a. Create a time table for strategic planning, review strategic plan, set new goals and introduce accomplishments to new board members.
 - b. In the near future, MLK board will meet for a MLK board orientation and a SWOT Analysis. MLK board will review and examine the mission and vision statement by March 2019.
- VIII. Directors Report by Gerald Jones
- a. Memorial Day Service is on Monday, January 21, 2019 at 10:30 a.m. The M.L. Lockhart Scholarship will be presented by Janet Lockhart-Johnson and Justin Johnson, Mistress of Ceremonies will be Bonny Jacobs, the Keynote speaker will be Pastor Darryl Keith Thompson (House of Fire Ministries).
 - b. We will receive a \$10,000.00 dollars check from the state for the MLK Thanksgiving dinner, and Trinity will be a partial sponsor for this event.
 - c. We will order polo shirts for all MLK board members.
 - d. New board members will join the MLK board meetings, starting on February 13, 2019.
 - e. MLK Board member, Mr. Kerr, will be honored and recognized at Second Baptist Church at 6 p.m. on January 28, 2019.
- IX. Other Business
- a. Mr. Payton announced a valentine's singing program that is led by his singing group.
- X. Adjournment
- a. The MLK Board of Directors meeting was adjourned at 5:44 p.m., motion to adjourn by Mr. Pappas, second by Mr. Payton.