

**MEMORANDUM  
FINANCE DEPARTMENT**

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**TO:** Todd Thompson, City Manager  
**SUBJECT:** Adjustment to the CY 2023 Budget

**Number:** 020-23  
**Date:** 04/20/2023

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The Human Resources Department is requesting a budget adjustment in the amount of \$267,000 to cover payroll expenses for employee bonuses as described in the attached memo. Unrestricted American Rescue Plan Act (ARPA) funds will be used to cover the expenses.

<b>Account Number</b>	<b>Type</b>	<b>Amount</b>
101-000000-49600-0000297	Revenue – Transfer In	\$267,000
248-411041-58100-9101000	Expense – Unrestricted ARPA Transfer Out	\$144,180
248-451041-58100-9101000	Expense – Unrestricted ARPA Transfer Out	\$122,820
XXX-XXXXXX-51XX-XXXX297	Payroll Expenses – Various Depts	\$267,000

**Recommendation:** Council approve the budget adjustment to transfer \$267,000 from the ARPA fund (248) to various funds to cover payroll expenses for employee bonuses.

**Submitted by:** Linda Barnes, Finance Director

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**Approved:** Todd Thompson, City Manager

**Memorandum**  
**Human Resources Department**

**To:** Todd Thompson, City Manager  
**Subject:** Bonus Approval  
**Date:** April 17, 2023



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On January 9, 2023, all active sworn police employees were awarded a retention bonus in the amount of \$1,000. To promote equity and the retention and recognition of the critical workers of the City of Rock Island, a \$1,000 bonus is recommended for all other Rock Island staff members.

Eligible employees must have started full-time employment with the City of Rock Island by December 31, 2022. Eligible employees must also be employed at the time of the payroll disbursement to receive the bonus.

The proposed bonus award would be received by 267 full-time staff members. The overall cost of these awards is \$267,000. This award will be funded from the unallocated, unrestricted ARPA fund balance.

**Recommendation:** The Human Resources Department recommends that the City Council approve, for CY2023, the disbursement of one-time bonuses in the amount of \$1,000 to all active full-time employees other than those active, sworn police officers who received a bonus on January 9, 2023.

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**Submitted by:** Rob Baugous, Human Resources Director