

**MEMORANDUM
FINANCE DEPARTMENT**

TO: Todd Thompson, City Manager
SUBJECT: Adjustment to the CY 2023 Budget

Number: 006-23
Date: 02/17/2023

The Community & Economic Development Department is requesting the following CY 2023 budget adjustment to allocate the remaining unexpended CDBG funds for the Hauberg Civic Center Carriage House Renovation project. The total unexpended balance remaining is \$58,136.29.

General	242	Community Development
Department	313	Planning & Zoning
Cost Center	851	Neighborhood Housing
Object Code	55305	Building Improvements
Project Code	6366	CED

Recommendation: Council approve the budget adjustment increasing the Community Development Block Grant Fund (242) expenditure budget by \$58,136.29.

Submitted by: Linda Barnes, Finance Director

Approved: Todd Thompson, City Manager

Memorandum

Community and Economic Development Department

To: Linda Barnes, Finance Director

Subject: Budget Adjustment

Date: February 17, 2023



We need to bring the money from CY2022 to CY2023 so we can pay the last two invoices for the Hauberg Civic Center Carriage House Renovation.

Account:

General	242	Community Development
Department	313	Planning & Zoning
Cost Center	851	Neighborhood Housing
Object Code	55305	Building Improvements
Project Code	6366	CED

Submitted by: Melissa Holderfield, Administrative Secretary
Nichole Mata, Community Development Manager
Miles Brainard, Community & Economic Development Director