

ONLINE LIBRARY – 24/7 ACCESS
www.rockislandlibrary.org

DOWNTOWN LIBRARY
401 19th Street

MOBILE LIBRARY
Scheduled Stops & Outreach

SOUTHWEST LIBRARY
9010 Ridgewood Road

NOW OPEN!
WATTS-MIDTOWN LIBRARY
2715 30th Street





The “4-10” Report

- Pursuant to the Local Library Act, 75 ILCS 5/4-10, the Board of Trustees must report, in writing, on the condition of their trust. The following slides contain this information.
- The Board of Trustees will approve the full-report at their February 21, 2023, regular meeting.
- In accordance with the statute, the full report will be submitted within 60 days after the close of the calendar year to the City Clerk and Finance Director.





CY 2022 Finances*

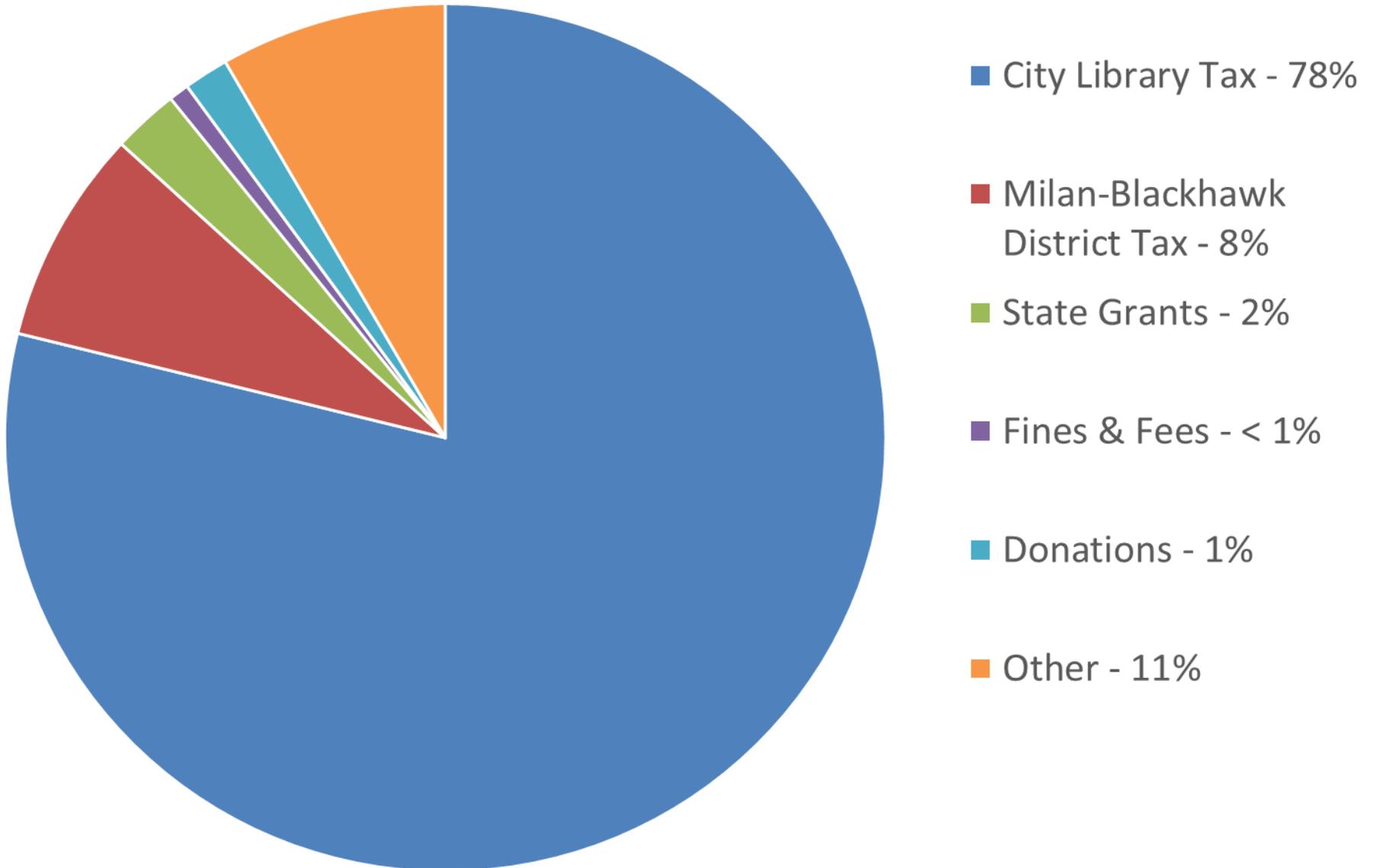
	Projected	Revised	Actual as of 12/31/2022
Revenues	\$ 2,762,097	\$2,917,097	\$ 2,831,524
Expenditures	\$ 2,879,999	\$ 3,523,833**	\$ 2,683,704***

* Unaudited

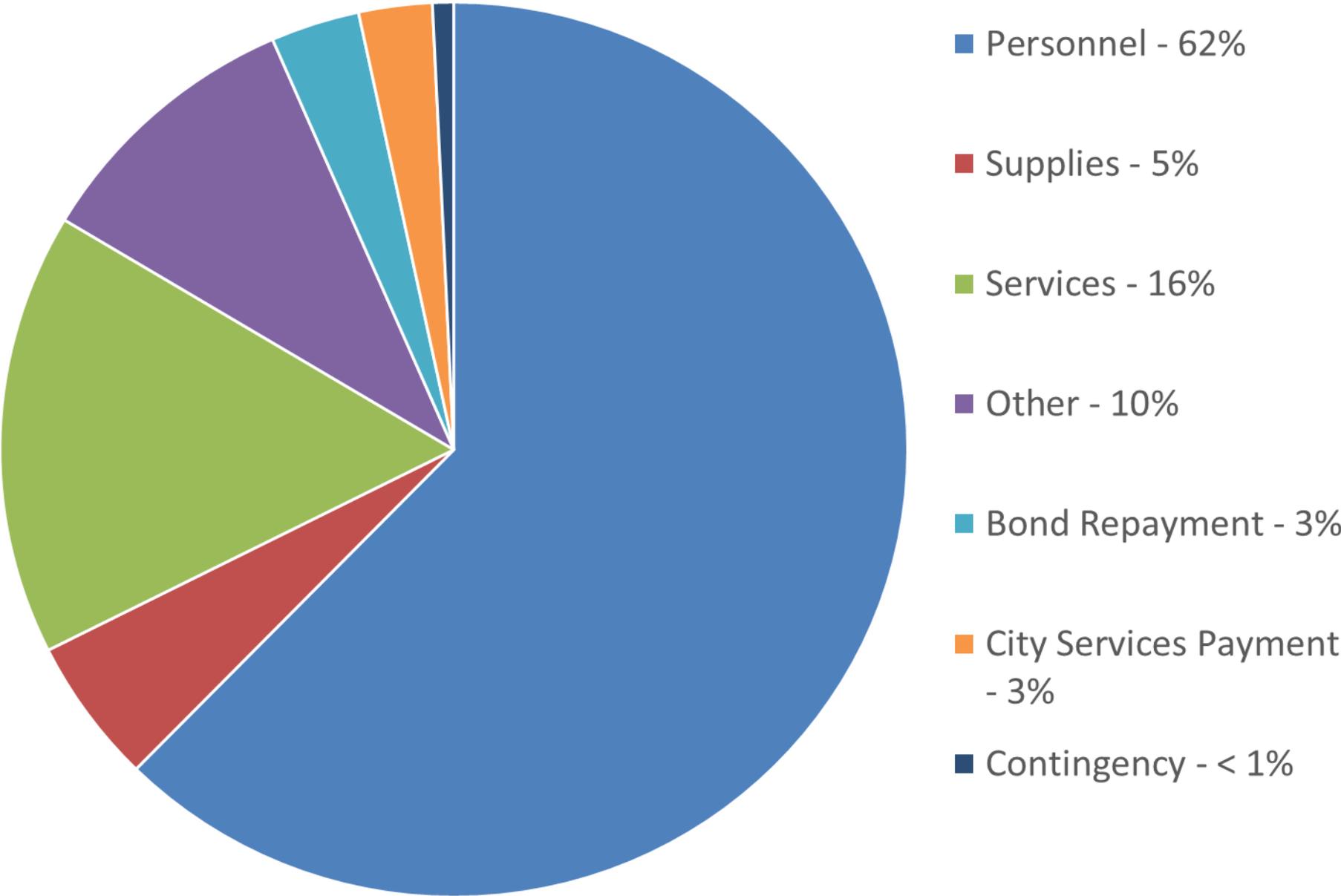
** Large discrepancy from the projected amount includes capital funds transferred from the Assigned Reserve for purchasing items for the Watts-Midtown Branch, ARPA Funds, and an unexpected grant from the State Library.

*** Due to the timing of invoices, funds were carried over to CY 2023.

CY 2022 Revenues - Actual



CY 2022 Expenditures - Actual





Personnel

<u>Year</u>	<u>People</u>	<u>FTE</u>	<u>Cost</u>
2023 Projected	34	26.26	\$ 1,847,435
2022	34	25.63	1,673,254
2021	32	24.09	1,674,373
2020	35	25.49	1,730,359
2019	38	26.79	1,632,377
2018	37	26.88	1,672,394
2017	37	26.77	1,652,799
2016	42	30.26	1,743,620

Includes:
Full time staff
Part time staff
Insurance
IMRF
FICA/Medicare
Longevity
Fringe



Supplies

<u>Year</u>	<u>Cost</u>
2023 Projected	\$ 84,600
2022	164,954
2021	89,258
2020	89,835
2019	108,445
2018	64,597
2017	67,331
2016	121,750

Examples:

Office supplies

Computer hardware

Material handling

Material processing

Program materials

COVID mitigation supplies

Building & Grounds supplies



Services

<u>Year</u>	<u>Cost</u>
2023 Projected	\$ 667,074
2022	662,582
2021	486,203
2020	494,866
2019	508,396
2018	544,675
2017	486,523
2016	464,831

Examples:

Maintenance service contracts

Electronic library materials

Databases, online reference resources

Licensing

Certifications



Other

<u>Year</u>	<u>Cost</u>
2023 Projected	\$ 185,150
2022	350,256
2021	249,766
2020	154,050
2019	212,204
2018	233,832
2017	257,972
2016	253,189

Examples:

Physical library materials

Dues / Continuing Education

Promotions & Communications



Transfers/Contingencies

<u>Year</u>	<u>Cost</u>
2023 Projected	\$ 329,074
2022	498,193
2021	190,161
2020	217,404
2019	229,927
2018	68,435
2017	60,000
2016	77,782

Examples:

General Fund Charge

Fleet Services

Grants

Capital Improvements

(Including Bond Repayment for JCI Project)



2022 Statistical Overview

Total in-house materials available:	167,515	
Total in-house circulation:	143,405	Up 6%
Total online circulation:	87,606	Up 16%
Total database usage:	31,051	Up 15%
Interlibrary Loan:	781	Up 29%
Total number of library materials used:	262,843	Up 9% Total



Extension of Services

Current Partners:

- Rock Island-Milan School District
- Spring Forward Learning Center
- Martin Luther King, Jr. Community Center
- Rock Island Parks and Recreation Department
- YWCA Quad Cities
- HeadStart
- Community Health Care Clinic
- Midwest Writing Center
- Quad City Botanical Center
- Two Rivers YMCA
- Fort Armstrong, Coventry Apartments, Friendship Manor, and St. Anthony facilities
- AOK (All Our Kids) Early Childhood Network
- Rotary Club of Rock Island
- Rock Island Kiwanis Club
- Illinois Public Libraries Present
- Reaching Across Illinois Library System
- PrairieCat Online Consortium
- Augustana College
- Many more and growing!



Fund Requirements for CY2024

75 ILCS 5/4-10

“The board of trustees of a municipal library shall also submit to the city council a statement of financial requirements of the library for the ensuing fiscal year for inclusion in the appropriation of the corporate authority, and of the amount of money which, in the judgment of the board of library trustees, will be necessary to levy for library purposes in the next annual tax levy ordinance.”



Recap of CY 2023 Request

- In February 2022, the Library Board requested an increase of \$268,168.70 to cover the projected shortfall in CY 2023.
- During budget season, the library received no increase in property tax dollars, which was a **decrease of 4.43%** in the library tax levy.



Fund Requirements for CY2024

- For CY 2024, the Library Board is anticipating a shortage of \$392,777.
 - 3% negotiated increase to Personnel Costs
 - 5% inflationary increase to Service Contracts
 - 5% inflationary increase to Library Materials
 - All added to last year's deficit
- Total tax property tax dollars needed would be \$2,695,187.
- This will allow the library to operate “as-is.”



Library Tax Levy History

<u>Year</u>	<u>Library Property Tax Revenue</u>	<u>Percent of Change from Year before</u>	<u>Tax Levy</u>
2023	\$ 2,302,410	0%	.4186
2022	2,302,410	7%	.4382
2021	2,141,545	-1.5%	.4348
2020	2,173,694	2	.4488
2019	2,131,032	2	.4442
2018	2,088,900	2	.4428
2017	2,051,099	1.9	.4342
2016	2,020,577	1.4	.4398
2015	1,970,678	0	.4408
2014	1,970,678	.02	.4296
2013	1,970,227	.04	.4138
2012	1,969,440	.04	.4172



How to Combat the Shortfall?

- Public libraries are crowdfunded by property tax dollars.
- By design, public libraries do not charge for services. Consequently, the only way to increase revenue (aside from grants and fundraising) is to increase property tax dollars.
- How? By focusing on the library tax levy, not the dollar amount.



Library Laws

- The library's tax levy has changed unproportionate to the Equalized Assessed Value (EAV), costing the library department revenue.
- Per the state statute (75 ILCS 5/3-5): “The library taxes provided for in this Act shall be levied by the corporate authorities in the amounts determined by the [library] board and collected in like manner with the other general taxes of the city...”
- The library tax levy must also appear separately on the property tax bill, which it does.



Unique Governance

- In other words:
 - The Library Board determines what is needed for library operations and presents it to Council, which is what I'm doing here tonight. This is different than all other city departments.
 - Think of the library as a mini-city inside the city. A consistent tax levy would yield revenues that change with the EAV. Usually they would go up to account for inflation, much like the City's general fund levy.
 - However, the way it has historically been done is that any increased revenue realized via an EAV increase has been reallocated to other city departments, decreasing the library levy so that it can help the City's general fund levy remain the same.



Statement of Accumulations & Liabilities

Accumulations:

- 90-day reserve, per city finance policy
- Assigned reserve fund for capital projects

Liabilities: Bonds issued in CY 2020 for revitalizing the Downtown Library HVAC and lighting as part of the JCI/energy performance engineering project.



90-Day Reserve

Variable Amount, based on the year's expenditures, minus capital improvements.

- Currently \$880,958
- Used as a “working cash” fund while tax money is collected.
- Can also be used in emergency situations.

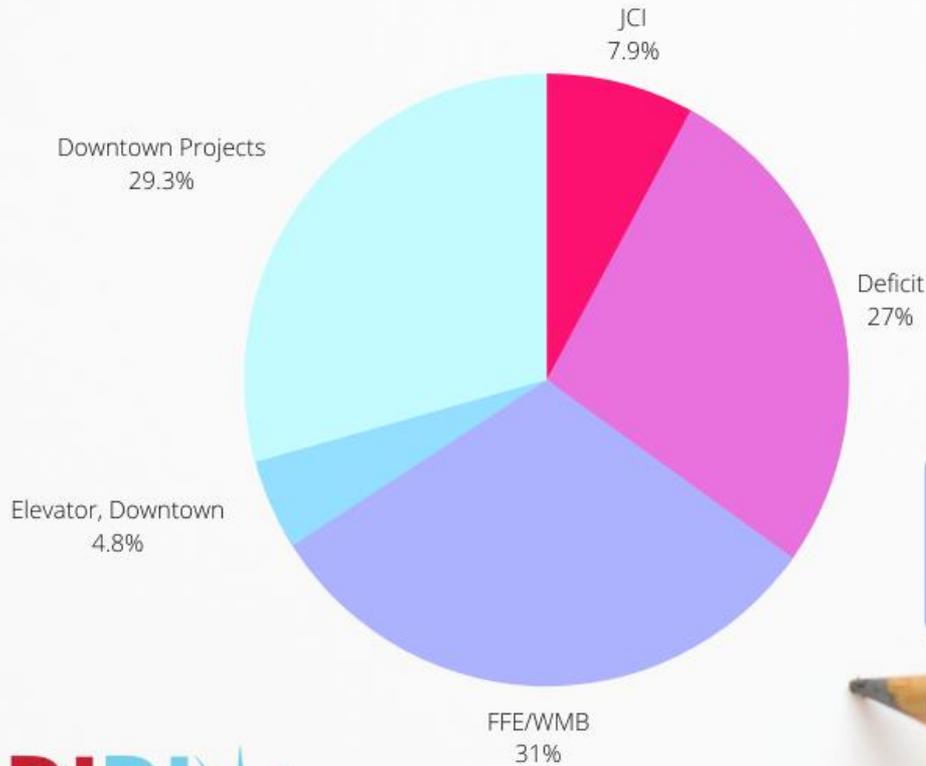


Assigned Reserve Fund

Current balance:
\$1,127,558

Limitations:
Only *supposed* to be used for capital improvements not funded by City CIP

Any Excess?
All funds are currently earmarked for the following:



JCI BOND
Set-aside for 2023 payment

OPERATING DEFICIT
Set aside to cover expected 2023 deficit - final depends on audit

FFE PAYMENT WATTS-MIDTOWN BRANCH
Furnishings, Furniture, Equipment Costs for Watts-Midtown Branch

DOWNTOWN ELEVATOR
Total rebuild of nearly 40-year-old elevator

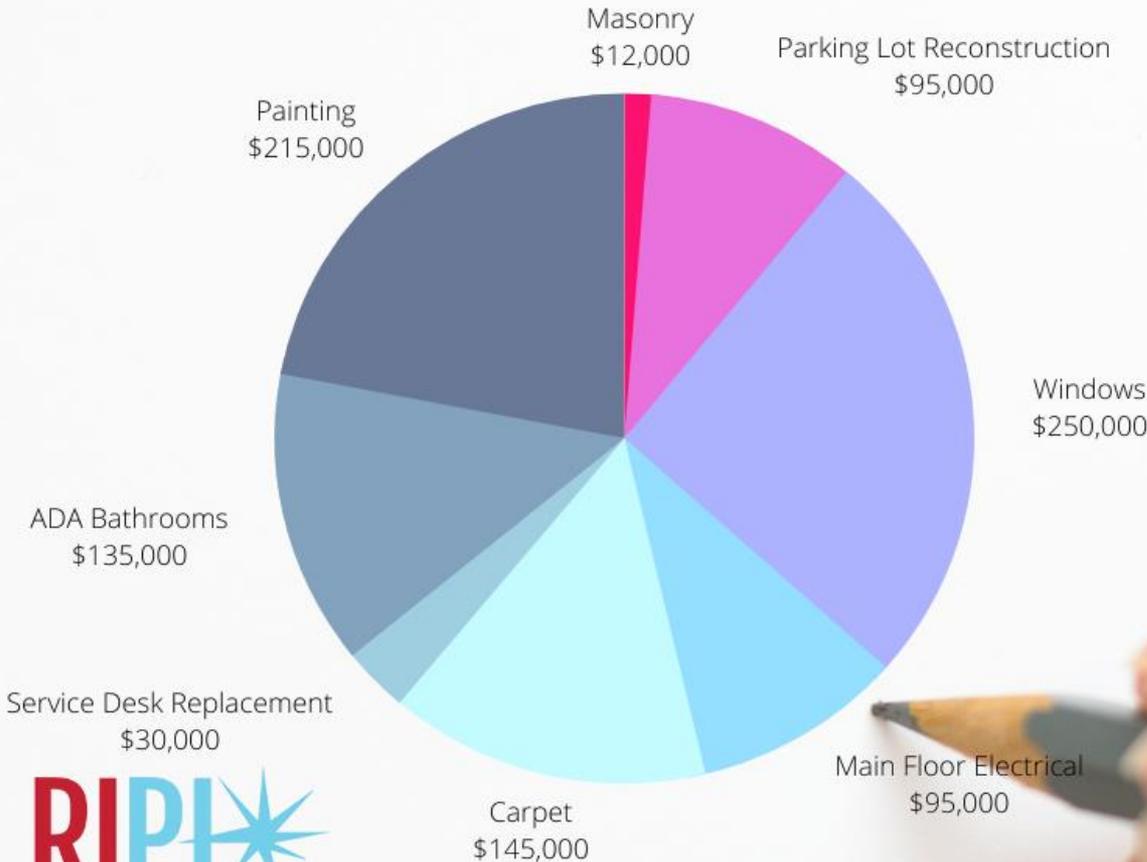
OTHER DOWNTOWN IMPROVEMENTS
Required maintenance & updates for our central Downtown hub



2023 Assigned Reserve Earmarks



Downtown Projects



Total Cost:
\$977,000

**Available
Assigned Reserve
Funds:**
\$384,558

Add another 10% if we used a General Contractor and did everything all at once.

Good News:
Elevator replacement happening this week!



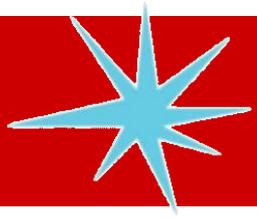
DOWNTOWN LIBRARY CIP PLAN



What do you get for the money? Continued Superior Service

Focus on *equitable* access & *additional* services:

- Library2Go Mobile Library Service
- Watts-Midtown Branch/YMCA Partnership, Southwest Branch, and a Downtown Library
- Homebound Delivery & Outreach Service
- Online/Virtual Programs and Events
- School Outreach
- Quality print, online, and streaming resources
- Trained librarians who can answer your questions



In Summary – 150 Years (and counting!)





In Summary – 150 Years (and counting!)





Hello 2023



“Literacy is a right,
not a privilege.”

— Story Shares



“Once you learn to read,
you will be forever free.”

— Frederick Douglass

City of Rock Island Strategic Planning Goals – How can the library help?

Goal 1 - Financial Sustainability

- Objective 2 – Streamlining Opportunities
- Objective 4 – Expand and strengthen tax base and increase city revenues

Goal 2 – Communications

- Objective 2 – Engage in outreach strategies that enhance Rock Island’s image...
- Objective 3 – Increase efficiency of communications between city council & staff

Goal 3 – Economic Development

- Objective 2 – Expand start-up business programs
- Objective 4 – Complete development of business database

Goal 4 – Placemaking

- Objective 1 – Understand today’s neighborhoods...
- Objective 2 – Provide support that improves quality of life...



Questions?

