

# Memorandum Public Works Department



**To:** City Manager  
**Subject:** Uniform Contract  
**Date:** January 24, 2023  
**Number:** 2023-018

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The Public Works Department requested contract proposals for a three (3) year lease/maintenance agreement for employee uniforms.

Contract proposals were received from two vendors, ARAMARK Uniform Service and Phelps Uniform Service Company. Proposals were opened in the Fleet Services Division on Wednesday, December 28, 2023. The Division reviewed the bid proposals and compared them to the minimum specifications and the quality of garments being supplied. The annual cost will depend upon the number of employees participating in the service.

Other municipalities were contacted for references. After reviewing both contract proposals and comparing them I have concluded that the Phelps proposal better meets the requirements of the City. Although the ARAMARK Uniform Service proposal was lower in costs, However, it does not meet up to the industry standards for quality of service. The City of Rock Island terminated their contract with ARAMARK in CY2012 due to quality of service and the City of Moline terminated their contract with ARAMARK in CY2018 due to quality of service.

## **Recommendation**

The Public Works Department recommends that the City Council award the contract to Phelps Uniform Service Company for a three (3) year uniform lease/maintenance agreement.

**Submitted by:** Michael Bartels, Public Works Director  
Alan L. Vanderheyden, Fleet Manager

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**Approved by:** Todd Thompson, City Manager

## 2023 UNIFORM BID TABS

<b>Executive Wear (5 changes per week)</b>	<b>Phelps</b>	<b>ARAMARK</b>
Cotton Burgundy Polo Shirts	\$3.30	\$2.75
Cotton Navy Blue Polo Shirts	\$3.30	\$2.75
Cotton White Polo Shirts	\$3.30	\$2.75
Cotton Burgundy Button Down Shirts	\$3.30	\$2.42
Cotton Navy Blue Button Down Shirts	\$3.52	\$2.42
Plain & Pleated Casual Khaki Slacks	\$2.97	\$2.20
Khaki Cargo Shorts	\$2.97	\$2.42
Plain & Pleated Khaki Shorts	\$2.97	\$2.42
Weekly cost	\$25.63	\$20.13
<b>Work Uniforms (5 changes per week)</b>	<b>Phelps</b>	<b>ARAMARK</b>
Cotton Light Blue Button Down Shirts	\$2.97	\$2.42
Cotton Dark Blue Button Down Shirts	\$2.97	\$2.42
Hi-Visibility Button Down Shirts	\$4.07	\$4.73
Jean Cut Dark Blue Slacks	\$3.08	\$2.20
Regular Cut Dark Blue Slacks	\$3.08	\$2.20
White Lab Coat (1 per week)	\$0.95	\$0.93
Dark Blue Coveralls (1 per week)	\$0.80	\$0.58
Dark Blue Jacket (1 per week)	\$0.60	\$0.40
Weekly cost	\$18.52	\$15.88
<b>Miscellaneous Rental (per item price)</b>	<b>Phelps</b>	<b>ARAMARK</b>
Floor Mat 3x5	\$1.84	\$1.20
Floor Mat 3x10	\$5.25	\$3.00
Floor Mat 4x6	\$2.76	\$2.40
Dust Mop	\$0.70	\$0.70
White Lab Towels	\$0.13	\$0.06
Red Shop Towels	\$0.06	\$0.04
Rolled Towels (per roll)	\$1.85	\$1.50
Weekly cost	\$12.59	\$8.90
<b>Total Cost Per Week for one of each items.</b>	<b>\$56.74</b>	<b>\$44.91</b>