

**MEMORANDUM  
FINANCE DEPARTMENT**

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**TO:** Todd Thompson, City Manager  
**SUBJECT:** Adjustment to the CY 2023 Budget

**Number:** 002-23  
**Date:** 01-18-2023

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Adjustments to the CY 2023 budget in the amount of \$333,051.46 is requested by the Parks Department. The requested budgeted adjustment in the Parks Fund (555) is for the following amounts:

<b>General Ledger Account</b>	<b>Description</b>	<b>Amount</b>
555-813000-48502-6337000	Miscellaneous Donations-NFL Event	10,000.00
555-822601-53806-5288296	Infra Maintenance - Douglas Park - T-Mobile Gr	50,000.00
555-835753-56201-6488000	Buildings-New Construct - HS Clubhouse	265,529.27
555-835753-56502-6488000	Architectural Services - HS Clubhouse	7,522.19

The Highland Springs Clubhouse expenses are covered by loan proceeds received in 2021. The T-Mobile and NFL Event expenses are both covered by grant revenue not expended in the previous years.

**Recommendation:** Council approve the budget adjustment increasing the Parks Department expenses by \$333,051.46 in Fund (555) budget.

**Submitted by:** Linda Barnes, Finance Director

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**Approved:** Todd Thompson, City Manager

**MEMORANDUM  
PARKS DEPARTMENT**

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**TO:** Linda Barnes, Finance Manager **Number:** N/A  
**SUBJECT:** Adjustment to the CY 2023 Budget **Date:** 1/17/23

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Based on a review of unused funds received in CY 2022, an adjustment to the CY 2023 budget in the amount of \$333,051.46 is requested by the Parks Department. The requested budgeted adjustment in the Parks Fund (555) is for the following amounts:

<b>GL #</b>	<b>Received From</b>	<b>Amount</b>
555-813000-48502-6337000	Miscellaneous Donations-NFL Event	10,000.00
555-822601-53806-5288296	Infra Maint - Douglas Park - T-Mobile Gr	50,000.00
555-835753-56201-6488000	Buildings-New Construct - HS Clubhouse	265,529.27
555-835753-56502-6488000	Architectural Services - HS Clubhouse	7,522.19

**Recommendation:** Council approve the budget adjustment increasing the Parks Department Fund (555) budget for CY 2023 by \$333,051.46

**Submitted by:** John Gripp, Parks Director

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**Approved by:** Linda Barnes, Finance Director