

# Memorandum

## Public Works Department



**To:** City Manager  
**Subject:** Water Treatment Plant Roof Replacement Project  
**Date:** September 22, 2022  
**Number:** 2022-158

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The Water Treatment Plant facility located at 2215 16<sup>th</sup> Avenue needs to have the roofs replaced on the super pulsator building.

The Public Works Department issued a Request for Qualifications (RFQ) to provide architectural building design contracted services with this project. The RFQ was issued on July 18 and was posted on the City website. Responses were due to the Public Works Department no later than the close of business on August 19, 2022.

The following design consultant firms submitted responses to this request: Shive-Hattery, Inc. and Allana Buick & Bers. The consultant selection committee consisted of the City Engineer, Assistant City Engineer, Municipal Superintendent, and the Water Treatment Plant Supervisor.

Shive-Hattery, Inc. was determined to be the best qualified to provide services for the Water Treatment Plant Roof Replacement project. If selection of Shive-Hattery, Inc. is approved, City staff will negotiate a contract for architectural design services in relation to the above subject and will submit the negotiated contract to City Council for approval.

### **Recommendation**

It is recommended that the City Council authorize City staff to negotiate a contract with Shive-Hattery, Inc., Bettendorf, Iowa for architectural design services on the Water Treatment Plant Roof Replacement Project.

**Submitted by:** Michael T. Bartels, Public Works Director  
Michael J. Kane, P.E., City Engineer

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**Approved by:** Todd Thompson, City Manager