

**MEMORANDUM
FINANCE DEPARTMENT**

TO: Todd Thompson, City Manager
SUBJECT: Adjustment to the CY 2022 Budget

Number: 036-22
Date: 07/05/2022

An adjustment to the CY 2022 budget in the amount of \$459,302 is requested by the General Administration Department to be allocated to support the expenditures outlined below:

Expense	Category	Department	Budget Request
Personnel	Administrative Expenses	General Administration	\$115,592
ARPA Survey Marketing	Administrative Expenses	General Administration	\$10,000
Rock Island Parkway Project	Revenue Replacement	Public Works	\$333,710
			\$459,302

The funding is supported by the American Rescue Plan Act Fund (248) Award which has a sufficient fund balance to cover the expenses.

Recommendation

Council approve the CY 2022 budget adjustment by increasing the American Rescue Plan Act Fund (248) expenditures by \$459,302.

Submitted by: Linda Barnes, Finance Director

Approved: Todd Thompson, City Manager

**Memorandum
General Administration**



To: Linda Barnes, Finance Director
From: Samantha Gange, ARPA Manager
Subject: Adjustment to the CY 2022
Date: July 1, 2022

General Administration is requesting a budget adjustment in the amount of \$459,302 from the American Rescue Plan Act (ARPA) funds to cover expenses related to personnel (ARPA Program Manager and Communications Specialist), the Rock Island Parkway project, and marketing expenses related to the ARPA survey.

Expense	Budget Request
Personnel	\$115,592
Rock Island Parkway Project	\$333,710
ARPA Survey Marketing	\$10,000

TOTAL: \$459,302

Recommendation: Council approve the CY 2022 budget adjustment in the amount of \$459,302 for ARPA related expenses.

Submitted by: Samantha Gange, ARPA Manager
