

**MEMORANDUM
FINANCE DEPARTMENT**

TO: John Gripp, Interim City Manager
SUBJECT: Adjustment to the CY 2022 Budget

Number: 007-22
Date: 02/07/2022

An adjustment to the CY 2022 budget for the Community & Economic Development Department in the amount \$422,436.12 related to HUD CDBG Funds per the attached memorandum is requested.

Fund 242 CDBG Revenue & Expenditures*	COVID-19 Award	183,736.23
Fund 242 CDBG Revenue & Expenditures	Prior Year Unspent Funds	238,699.89
TOTAL		\$422,436.12

*CDBG-CV Grant Award is \$879,699 and the total expended through 12/31/2021 is \$616,118.09, leaving a remaining balance is \$263,580.91.

Recommendation: Council approve the budget adjustment as recommended.

Submitted by: Linda Barnes, Finance Director

Approved: John Gripp, Interim City Manager

Memorandum

Community and Economic Development Department

To: Linda Barnes, Finance Director

Subject: PY 2022 HUD CDBG Budget Adjustment

Date: February 01, 2022



CED is requesting an increase of \$125,000.00 to the HUD-CDBG budget. The funds are being rolled forward into the PY 2022 budget. The funds are allocated for the rehabilitation of 1830 32nd Street.

Fund	242	HUD-CDBG
Department	313	Planning & Redevelopment
Cost Center	851	General Development
Object Code	55305	Housing Rehabilitation
Project Code	6366910	Project/Grant

Recommendation:

The Community and Economic Development Department recommends that the Finance Department present the above requested adjustments to Council for approval at the February 14, 2022 regular council meeting.

Submitted by: Colleen Small-Vollman, Budget and Grant Manager CED
Miles Brainard, Interim CED Director

Approved by: Linda Barnes, Finance Director

Memorandum

Community and Economic Development Department

To: Linda Barnes, Finance Director

Subject: PY 2022 HUD CDBG Budget Adjustment

Date: February 01, 2022



CED is requesting an increase of \$13,776.14 to the HUD-CDBG budget. The funds are being rolled forward into the PY 2022 budget. The funds are allocated for the rehabilitation of 1435 15th Ave.

Fund	242	HUD-CDBG
Department	313	Planning & Redevelopment
Cost Center	851	General Development
Object Code	55305	Housing Rehabilitation
Project Code	6459110	Project/Grant

Recommendation:

The Community and Economic Development Department recommends that the Finance Department present the above requested adjustments to Council for approval at the February 14, 2022 regular council meeting.

Submitted by: Colleen Small-Vollman, Budget and Grant Manager CED
Miles Brainard, Interim CED Director

Approved by: Linda Barnes, Finance Director

Memorandum

Community and Economic Development Department

To: Linda Barnes, Finance Director

Subject: PY 2020 HUD CDBG-CV Budget Adjustment

Date: February 01, 2022



CED is requesting that \$183,736.23 of PY 2020 CDBG-CV funding be rolled forward to the 2022 budget for disbursement.

Fund	242	HUD-CDBG
Department	312	Economic Development
Cost Center	801	General Development
Object Code	54101	Contributions
Project Code	6899999	Project/Grant

Recommendation:

The Community and Economic Development Department recommends that the Finance Department present the above requested adjustments to Council for approval at the February 14, 2022 regular council meeting.

Submitted by: Colleen Small-Vollman, Budget and Grant Manager CED
Miles Brainard, Interim CED Director

Approved by: Linda Barnes, Interim Finance Director

Memorandum

Community and Economic Development Department

To: Linda Barnes, Finance Director

Subject: PY 2022 HUD CDBG Budget Adjustment

Date: February 01, 2022



CED is requesting an increase of \$32,741.00 to the HUD-CDBG budget. The funds are being rolled forward into the PY 2022 budget to cover the cost of outstanding PY 2021 projects. The funds are allocated to HUD eligible projects that were not able to be completed in 2021 due to weather related delays.

Fund	242	HUD-CDBG
Department	313	Planning & Redevelopment
Cost Center	851	General Development
Object Code	55220	Housing Rehabilitation
Project Code	6215210	Project/Grant

Recommendation:

The Community and Economic Development Department recommends that the Finance Department present the above requested adjustments to Council for approval at the February 14, 2022 regular council meeting.

Submitted by: Colleen Small-Vollman, Budget and Grant Manager CED
Miles Brainard, Interim CED Director

Approved by: Linda Barnes, Finance Director

Memorandum

Community and Economic Development Department

To: Linda Barnes, Finance Director
Subject: HUD CDBG Budget Adjustment
Date: February 1, 2022



The Community and Economic Development Department is requesting an adjustment to the 2022 HUD-CDBG budget in the amount of \$67,182.75. This amount has been budgeted to cover the cost for Fire Engine House #5 environmental remediation.

Fund	242	HUD-CDBG
Department	313	Planning
Cost Center	811	Re-Development
Object Code	53806	Infrastructure Maintenance
Project Code	5288910	Project/Grant

Recommendation:

The Community and Economic Development Department recommends that the Finance Department present the above requested adjustments to Council for approval at the February 14, 2022 regular council meeting.

Submitted by: Colleen Small-Vollman, Budget and Grant Manager CED
Miles Brainard, Interim CED Director

Approved by: Linda Barnes, Finance Director