

**Memorandum
Office of the City Clerk**



To: Randall Tweet, City Manager
Subject: Community Home Partners –
Bike Giveaway
Date: July 30, 2021

Attached is an activity application from Community Home Partners (CHP) to close off 6th Street and 8th Avenue between 5th Street and 9th Avenue on Friday, August 27th, 2021 beginning at 10:00 a.m. and ending at 5:30 p.m. for a Bike Giveaway in conjunction with the Rock Island Police Department.

A list of signatures for the street closing is attached. Food will not be sold and sound amplification will not be used.

The certificate of insurance is pending.

RECOMMENDATION:

It is recommended that Council approve the event for Community Home Partners – Bike Giveaway.

Submitted by: Josh Adams, Interim City Clerk

Approved by: Randall Tweet, City Manager



CITY OF ROCK ISLAND

PERMIT APPLICATION

STREET CLOSING REQUEST

APPLICANT INFORMATION

CONTACT NAME	ADDRESS	CITY	STATE	ZIP CODE
Community Home Partners	227 - 21st Street	Rock Island	IL	61201
TELEPHONE NO.				

ALTERNATE NAME	ADDRESS	CITY	STATE	ZIP CODE
Barb Tboin	227 - 21st street	Rock Island	IL	61201
TELEPHONE NO.	309-788-0825 extension 201			

Street area to be blocked off: (attach map if possible) 6th Street & 8th Avenue St/Ave
 between 5th Street St/Ave and 9th Avenue St/Ave

Day(s)	Date(s)	Start Time	End Time
Friday	August 27, 2021	10:00 AM	5:30 PM

TYPE OF EVENT – PURPOSE (Block party, etc.) Bike Give away sponsored by RIPD and CHP

Will AMPLIFIED sound be used? YES _____ NO

If YES – a Sound Amplification Permit is required. Applications are available from the City Clerk. Fee for Sound Amplification Permit is \$25.00 per day. Sound Amplification after 6:00 pm and on Sundays requires approval by the City Council.

Will FOOD be sold? YES _____ NO

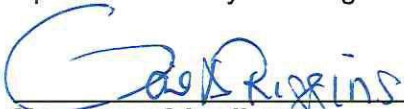
If YES – the City Health Inspector will be notified by the City Clerk and will contact you.

If event is open to the public, a Certificate of Insurance naming the City of Rock Island as additional insured is required.

SIGNATURES of persons affected by the street closing MUST be submitted on attached petition indicating their approval or disapproval of the street closing. (If using Sound Amplification, neighbors' approval must also be obtained and can be provided on same form.)

This request requires City Council approval and must be received by the City Clerk at least two weeks before the City Council Meeting prior to your event. The City Council meets each Monday of the month excluding the last Monday of each month and holidays. In July and August, the City Council meets on the second and fourth Mondays of the month.

If approved, barricades will be delivered the Friday prior to your weekend event. If event is during the week, barricades will be delivered one working day prior to the event date. You will be responsible for setting up and taking down the barricades, and returning them to the corners where they were delivered so they may be picked up on the Monday following the weekend event/day following week day event.


Signature of Applicant
Community Home Partners
Their Residents' Services

07/30/2021

Date of Application

DO NOT WRITE BELOW THIS LINE...TO BE COMPLETED BY THE CITY CLERK'S OFFICE

APPROVALS

Public Works	Police	City Council	Insurance
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City Clerk Approval Date

License Number

License Printed Date

License Delivery Date

Return completed application and additional documents to:
City Clerk's Office, 1528 3rd Avenue, Rock Island, IL. 61201
(309) 732-2010

STREET CLOSING NEIGHBORHOOD APPROVAL PETITION

We, the undersigned, approve of the requested street closing for 6th Street & 8th Avenue ST/AVE
 between 5th Street ST/AVE and 9th Avenue ST/AVE
 from 10:00 AM to 5:30 PM on Friday, August 27, 2021
 Start Time End Time Day (s) / Date (s)

We understand that a Bike Give Away/Rodeo Event is to be held on the aforementioned date. We
 have also been notified of any Sound Amplification in conjunction with this event.

NAME	ADDRESS	APPROVE STREET CLOSING	APPROVE SOUND AMPLIFICATION
Bridget Maynard	510 ^{#315} 9th Street	6th street	
Tracy Jensen	510 9th #307	6th street	
Alan Campbell	510 9th #303	6th street	
	305	VACANT	
	313	VACANT	
	317	VACANT	
	319	VACANT	

