

**MEMORANDUM
FINANCE DEPARTMENT**

TO: Randy Tweet, City Manager
SUBJECT: Budget Adjustment – DeLaCerde House

Number: 050-21
Date: 08-12-2021

The Community Economic and Development Department is requesting a budget adjustment to increase revenues and expenses in the amount of \$72,072.00. This amount is covered by a grant awarded through HUD for the DeLaCerde House Permanent Supportive Housing Program.

Account Number	Type	Description	Amount
247-000000-43102-0000110	Revenue	Federal Grant Pass-Thru	\$ 72,072.00
247-313851-54102-0000110	Expenditure	Grants Subcontracts	\$ 72,072.00

Recommendation: Council approve the budget adjustment increasing revenues and expenses by \$72,072.00 in Fund 247.

Submitted by: Linda Barnes, Interim Finance Director

Approved: Randy Tweet, City Manager

Memorandum

Community and Economic Development Department

To: Linda Barnes, Interim Finance Director

Subject: IL0447L5T181210 Budget Adjustment

Date: August 23, 2021



CED is requesting an adjustment to the budget to Fund 247 for the final three months of Program year 20-21 Continuum of Care Grant IL0447L5T18119 in the amount of \$10,299. This will close out the current grant year. In addition, CED is requesting an adjustment of \$61,773 for Program Year beginning October 1, 2021 and ending September 30, 2022. This grant is a passthrough grant administered through the Northwestern Illinois Continuum of Care for the DeLaCerde House Permanent Supportive Housing Grant.

The total increase to the PY 2021 CDBG budget is \$72,072

Recommendation:

The Community and Economic Development Department recommends that the Finance Department present the above requested adjustments to Council for approval at the August 23, 2021 regular council meeting.

Submitted by: Colleen Small-Vollman, Budget and Grant Manager CED
Nathan Parch, CED Director

Approved by: Linda Barnes, Interim Finance Director