

**MEMORANDUM  
FINANCE DEPARTMENT**

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**TO:** Randy Tweet, City Manager  
**SUBJECT:** Budget Adjustment – DeLaCerde House

**Number:** 025-21  
**Date:** 04-05-2021

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The Community Economic and Development Department is requesting a budget adjustment to increase revenues and expenses in the amount of \$24,000.00. This amount is covered by a grant awarded through HUD for the DeLaCerde House Permanent Supportive Housing Program.

<u>Account Number</u>	<u>Type</u>	<u>Description</u>	<u>Amount</u>
247-000000-43102-0000110	Revenue	Federal Grant Pass-Thru	\$ 24,000.00
247-31XXXX-54102-0000110	Expense	Grant Subcontract	\$ 24,000.00

**Recommendation:** Council approve the budget adjustment increasing revenues and expenses by \$24,000.00 in Fund 247.

**Submitted by:** Linda Barnes, Interim Finance Director

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**Approved:** Randy Tweet, City Manager

## Memorandum

### Community and Economic Development Department

**To:** Linda Barnes, Interim Finance Director

**Subject:** IL0447L5T181200 Budget Adjustment

**Date:** April 12, 2021



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CED is requesting an adjustment to the budget to include the Continuum of Care Grant IL0447L5T18119 to the 2021 CED budget in the amount of \$24,000.00 Into Fund 247. This amount is increasing the existing PY 2021 budget for the DeLaCerde House Permanent Supportive Housing Grant awarded by HUD through the CoC to the city on behalf of DeLaCerde House.

The total increase to the PY 2021 CDBG budget is \$24,000.00

#### **Recommendation:**

The Community and Economic Development Department recommends that the Finance Department present the above requested adjustments to Council for approval at the April 12, 2021 regular council meeting.

**Submitted by:** Colleen Small-Vollman, Budget and Grant Manager CED

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**Approved by:** Linda Barnes, Interim Finance Director