

**Memorandum  
Human Resources Department**

**To:** Randall Tweet, City Manager  
**Subject:** General Liability Claim  
**Date:** February 9, 2021



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The General Liability Committee approved one (1) general liability claim over \$2500.00.

**Recommendation:**

The General Liability Committee recommends the City Council approve a payment to Ms. Mary Cutkomp in the amount of \$5,299.86 for damage done to her basement in what was a sewer back-up on 12/22/2020.

Vendor: Mary Cutkomp  
Payment Amount: \$5,299.86

Fund: 621            Self Insurance  
Division: 157133    Insurance  
Cost Center: 53602    General Liabilities  
Object Class: 0000000    Insurance Claims

**Submitted by:** John Thorson, Human Resources Director  
Chris Castelein, Risk Manager

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**Approved by:** Randall Tweet, City Manager