Rock Island Public Library Board
Meeting Agenda
January 15 2019
5:00 p.m.
Downtown Library – 2nd Floor, Director’s Office

Type of Meeting: Monthly Board Meeting

Meeting Facilitator: Eudell Watts III


I. Call to order

II. In Attendance

III. Public Comment

IV. Approval of minutes from December 18 2018 – send to City Clerk

V. Board Education:
   1. Per Capita FY20 Requirements
   2. Municipal Minute – Professional Services Act

VI. Correspondence

VII. Finances and Board Member Reports
   a) Finance - Kevin Koski
      1. *Motion whether or not to approve monthly bills for December for a total of $43,277.66. (RC)
      2. Quarterly Financial Statements – updates
      3. New Calendar Year Begins
   b) Buildings and Grounds – Pat Mahar
      Met January 9 2019:
      1. *Motion whether or not to approve award of Downtown Library AV Upgrade Project to Tri-City Electric Co., in the amount of $49,005.00, pending funding. (RC)
      2. *Motion whether or not to approve award of Downtown Library 2nd Floor Renovation Project to Valley Construction, in the amount of $172,360(base $152,230; contingency $20,130), pending funding (RC)
      3. *Motion whether or not to approve release of assigned reserve funds to be used for the Downtown Library AV Upgrade and 2nd Floor Renovation Projects. (RC)
      4. *Motion whether or not to approve a CY19 budget adjustment in the amount of $350,000.00; thereby transferring monies from the Library’s assigned reserve fund to the Library’s revenue and expense general ledger accounts. (RC)
c) Personnel & Policy - Kevin Koski
Met January 9 2019:
1. Director’s Evaluation (February 19 2019 – Board Meeting 4pm) - updates
2. Schedule February Meeting – Car Allowance and Wage Act Amendment
d) Planning & Community Relations - Nancy Coin
e) Art Committee - Pat Mahar
f) Foundation - Next meeting February 14, 2019

VIII. Administrator Reports
a) Director’s Report & Statistics
b) Milan-Blackhawk Area Public Library District - Next Meeting January 24, 2019

IX. Unfinished Business
a) *Long Range Buildings Planning - updates

X. New Business
a) *Motion whether or not to amend the 3% General Wage Increase, from the September 18, 2018, Board meeting, to align with the City’s 1.66% General Wage Increase for library non-affiliates. (RC)
b) Discussion of contracting with and cost of legal (if needed) and appraisal firms for the sale of 30/31 Library. (RC)
c) *Motion whether or not to approve CY20 Statement of Fund Requirement(4-10 Annual Report) (RC)

XI. Information Sharing
a) Board Member Contact Information - updates
b) Standing Committees Information - updates
c) 2019 City Council Meetings
d) Wage & Salary Study Report
e) Policy Checklist – updates
f) City Council Study Session – Library’s Annual Report – February 25, 2019; Time TBD.

XII. *Closed Session (RC)

XIII. Announcements
a) Eudell Watts to Cater 8/5/19 Staff Appreciation Event.

XIV. Adjournment

*Represents a voting item